

Job Posting Form

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Thank you for your interest in reaching our talented pool of healthcare professionals. The Oregon HFMA website will post Oregon positions, and the posting will be on the website for 30 days. You can re-submit a posting if it remains unfilled after 30 days. Please allow one-week after submission for the job posting to appear on the website.

Job Title: Financial Analyst	Date: 06/01/2017
Employer/Company: Kalispell Regional Medical Center	Location (City/State): Kalispell, MT
Name of Submitter: Stan Moser	Recruiter <u>Email</u> Address: smoser@krmc.org
Employer <u>Website</u> Address: www.krh.org	Recruiter Phone Number: 406.758.7061

Job Description:

To provide financial analysis and data system support to Finance, Administration and Operations with a primary focus on analytic support systems and assigned department financials.

Job Duties:

1. *Performs Analytical and Accounting processes.
2. *Utilizes systems including Meditech Cost Accounting, Budgeting Software, and BCA (Business and Clinical Analysis).
3. *Performs data integrity and validation.
4. *Performs financial & variance reporting/analysis.
5. *Performs stats and productivity
6. *Responsible for quarterly KRH Board Financials and quality control.
7. *Provides Financial/Analytic support for assigned KRH Department(s), to include, but not limited to;
 - a. In collaboration with the department manager; reviews financial reports, develops new processes to improve data tracking and financial performance, and meets with managers quarterly to review financial indicators and goals.
 - b. Reviews monthly departmental P&L's with managers, identifies financial trends and establishes methods to improve performance. Actively participates in the variance analysis process.
8. *Supports budget software
9. *Supports variance reporting

Job Requirements:

1. Bachelor's degree in Accounting, Finance or Economics required.
2. Minimum three years' experience in financial analysis, financial reporting and consolidation. Experience in healthcare industry preferred.
3. Accounting/GAAP knowledge.
4. Advanced knowledge of Microsoft Office Suite (emphasis on Excel) required, Meditech preferred.